CWCC Board of Directors Meeting

Date & time:	May 23 2013; 5:30 dinner - 6:00 meeting
Location:	9th floor Board Room - 555 Burrard Street, Vancouver
Voting present:	Ron Manson, Sara Mohamadkhani, Krishna Kumar, Pavel Margolin, Qudsia Ahmed, Rich Brodowski, Jas Gill, Mark Freeman, Hamid Mahmoudi; Bob Prenovost, Scott Lipscomb
Non-voting present:	Alex Hamer, Eamonn O'Laocha
Documents:	

6:00pm	**Action Items**				**Notes**
Open	Due	Owner	Item	Status	
Feb 23	Jun 30	All Board Member	A task force - chaired by Sara will be struck to review the options presented by A+ proposal to determine next steps. Board members interested in participating in this committee will inform Sara prior to the next board meeting	Ongoing	Sara to meet with portfolio leads to prepare presentation of needs assessment with list of specific business and system requirements for the chapter portfolios today & tomorrow (list options).
Feb 23	Oct 31	All Board Member	A task force - (chair to be named) will be struck to review the process of engaging the membership prior to the AGM on any by-law changes. Board members interested in participating in this committee will inform Rich prior to the next board meeting	Closed	Not required
Feb 23	Nov 30	All Board Member	A task force (Suzanne to chair) will be struck to review the VCF process & forms and to present a recommendation back to the board. Board members interested in participating in this committee will inform Suzanne prior to the next board meeting.	Closed	Moving to VRMS
Feb 23	May 31	All Board Member	All outstanding volunteer information was given to the various portfolio leads to forward to Suzanne so that she has an accurate view of all active volunteers for planning purposes	Closed	With move to VRMS volunteers to update their own information.

6:30pm	**Agenda**				**Notes**
Priority	Focus	Who	Item	Minutes	
1	Ops	All Board Members	Review action items - update, or remove	10	
2	Finance	Mark Freeman	Financial Review	15	
3	Ops	Scott Lipscomb	Annual Conference - ICS	15	Rich to ask Scott for tables
4	Planning	All Board Members	Portfolio Updates	10	

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5	Planning	Rich Brodowski	2013 Region One and Region Three Conferences & 2013 LIM - CWCC PMI attendance	5	Based on Region 1 costs will spend on budget to send board members to the LIM rather then Region 3
6	Ops	Sara Mohamadkhani	Long term operations strategy, volunteer base only or third party assistance	10	See action items
7	Ops	All Board Members	Other Business (assigning chair roles / new members meeting)	10	
8	Ops	All Board Members	WEF - Conference Participation and Chapter support	10	Board wishes to extend a table at the annual conference. Rich to contact Joan.

Motions					Notes
Date	Moved	Seconded	Motion	Result	
May 23	Ron Manson	Pavel Margolin	The board approves the financial statements for April 2013	Unanimous	
May 23	Pavel Margolin	Bob Prenevost	The board approves to adjourn the meeting at 8:19pm	Unanimous	