CWCC Board of Directors Meeting

Date & time:	December 12 2013; 5:30 dinner - 6:00 meeting	
Location:	9th floor Board Room - 555 Burrard Street, Vancouver	Regrets
Voting present:	Rich Brodowski; Ron Manson, ~~Krishna Kumar~~, ~~Pavel Margolin~~, ~~Qudsia Ahmed~~, Mark Freeman, Bob Prenovost, ~~Sara Mohamadkhani, Jas Gill~~, ~~Hamid Mahmoudi~~; Scott Lipscomb	Krishna Kumar, Pavel Margolin, Qudsia Ahmed, Sara Mohamadkhani, Jas Gill, Hamid Mahmoudi
Non-voting present:	~~Alex Hamer~~, Eamonn O'Laocha, Barbara Gilmore, Milos Pospisil	Alex Hamer
Documents:		

6:00pm	Action Items				Notes
Open	Due	Owner	Item	Status	
Jul 25	Aug 22	Mark Freeman	Other Business - Chapter Credit Card	Open	TD to come back with options + look at reloadable credit card option. Still looking at options, Mark will follow-up with the bank of Montreal with an option of providing alternate options - no progress to date - still pursuing
Oct 30	Nov 28	Mark Freeman	Mark will do a cash flow analysis and present a recommendation on how much to place into a GIC at the next board meeting	Open	No progress to date still pursuing will follow-up next meeting
Oct 30	Nov 28	Jas Gill	Will review and update the volunteers on the process of capturing and reporting on volunteer PDU's	Open	Moving forward with a proposal to implement VRMS in 2014
Oct 30	Nov 28	All Officers	Updates by the team - agree to set aside budget to allow the entire board to participate in the 2014 LIM. Consider having our 2015 strategy session at the same time	Closed	This will be re-evaluated in the summer to determine if the chapter finances can bear the cost of sending the entire board to the LIM
Oct 30	Nov 28	All Officers	2014 Board Nominations - Confirmation on slate of candidates	Closed	Slate has been updated - all board positions confirmed

6:30pm	Agenda				Notes
Priority	Focus	Who	Item	Minutes	
1	Ops	All Board Members	Review action items - update, or remove	10	
2	Finance	Mark Freeman	Financial Review	15	
3	Planning	All Board Members	2014 Budget Review	30	2014 Budget revisions for Board and Education portfolio's reviewed. Final approval of budget to occur in January once 2013 actuals are available.
4	Planning	All Board Members	AGM Planning - Portfolio document updates	45	All Portfolio updates are to be completed and uploaded onto Backpack. Confirm that the AGM will be held during the February Monthly Event on February 19. January Board meeting to be held on January 16 to ensure sufficient notification for AGM

Motions					Notes
Date	Moved	Seconded	Motion	Result	

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Dec 12	Mark Freeman	Ron Manson	The board approves the Draft Chapter budget for 2014	Unanimous	Budget has been approved in principle, will provide final approval at the January Board meeting when 2013 budget actuals are available
Dec 12	Ron Manson	Rich Brodowski	The board approves the financial statements for November 2013	Unanimous	
Dec 12	Rich Brodowski	Mark Freeman	The board approves to adjourn the meeting at 7:25pm	Unanimous	