CWCC Board of Directors Meeting

Date & time:	November 28 2012; 6:00 dinner+C1+C18 - 6:30 meeting
Location:	9th floor Board Room - 555 Burrard Street, Vancouver
Voting present:	Chris Chong, ~~Ron Manson, Sara Mohamadkhani, Krishna Kumar~~, Pavel Margolin, Rich Brodowski, Suzanne Fontaine, Iryna Pauliukova, Hamid Mahmoudi
Non-voting present:	Bob Prenovost, Alex Hamer, Qudsia Ahmed
Documents:	

6:00pm	Action Items				Notes
Open	Due	Owner	Item	Status	
Feb 23	Jun 30	All Board Members	A task force - chaired by Sara will be struck to review the options presented by A+ proposal to determine next steps. Board members interested in participating in this committee will inform Sara prior to the next board meeting	Ongoing	Sara meeting with Donna Denham, Support Services Unlimited on Monday. Interested Board Members who would like to participate in the task force should connect with Sara
Feb 23	Oct 31	All Board Members	A task force - (chair to be named) will be struck to review the process of engaging the membership prior to the AGM on any by-law changes. Board members interested in participating in this committee will inform Rich prior to the next board meeting	Ongoing	At this time there has not been any board member interest with this task force. Rich will discuss with Alex to determine if he can chair this effort
Feb 23	Nov 30	All Board Members	A task force (Suzanne to chair) will be struck to review the VCF process & forms and to present a recommendation back to the board. Board members interested in participating in this committee will inform Suzanne prior to the next board meeting.	Ongoing	Suzanne has identified that she will not be launching this task force until the fall
Feb 23	May 31	All Board Members	All outstanding volunteer information was given to the various portfolio leads to forward to Suzanne so that she has an accurate view of all active volunteers for planning purposes	Ongoing	Information was uploaded onto basecamp. Suzanne requested this to be sent directly to her via email. Some portfolios have already uploaded this directly into Highrise
Mar 28	Apr 09	Rich Brodowski	Rich to review the charter and by-laws to determine any constraints and will report findings back to the board	Closed	

6:30pm	Agenda				Notes
Priority	Focus	Who	Item	Minutes	
1	Bus Dev	Krishna Kumar	"Community Outreach : CMC-BC Pilot" 10 minute presentation to be done by Kouros	10	Discussion of how to proceed with these types of engagements. Outreach portfolio to proceed with a "business case" type approach.
2	Finance	Iryna Pauliukova	Financial Review	15	review of financials - all board members to ensure their portfolios have their expenses in asap to ensure they are captured in year. Discussion on the audit findings. Some minor items were recommended to improve, but overall a very positive result.
3	Planning	All Board Members	Portfolio Updates	15	
4	Planning	Rich Brodowski	AGM Documentation deadlines and 2013 budget	15	Meeting scheduled for December 19th - final approval of budget and agm documentation

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5	Planning	All Board Members	Plans to restart a program to hold workshops in 2013 - do we support this as a board - do we have the bandwidth to complete.	10	Pavel and the programs teams will look into this for 2013
6	Planning	All Board Members	Governance - discussion on creating a new board position - VP - PM-Volunteers	15	Will be deferred and will be reviewed at the December 19 board meeting
7	Planning	All Board Members	Review of CWCC PMI By-laws to review any requires AGM changes	20	Will be deferred and will be reviewed at the December 19 board meeting
8	Ops	All Board Members	Review and update of all outstanding action items	15	
9	Ops	All Board Members	Chapter Operations - Volunteering experince	10	Issue reviewed, challenges were due to unfortunate circumstances. Protfolio VP's will monitor any future issues

Motions					Notes
Date	Moved	Seconded	Motion	Result	
Nov 28	Suzanne Fontaine	Hamid Mahmoudi	The board approves the financial statements for October 2012	Unanimous	
Nov 28	Suzanne Fontaine	Chris Chong	The board approves to adjourn the meeting at 8:55pm	Unanimous	