# CWCC Board of Directors Meeting

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| Date & time: | December 19 2012; 6:00 dinner - 6:30 meeting |
| Location: | 9th floor Board Room - 555 Burrard Street, Vancouver |
| Voting present: | Chris Chong, Ron Manson, Sara Mohamadkhani, Krishna Kumar, Pavel Margolin, Rich Brodowski, Suzanne Fontaine, Iryna Pauliukova, Hamid Mahmoudi; ~~Scott Lipscomb~~ |
| Non-voting present: | Bob Prenovost, Alex Hamer, ~~Qudsia Ahmed~~ |
| Documents: | |

| 6:00pm | Action Items | | | | Notes |
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| Open | Due | Owner | Item | Status | |
| Feb 23 | Jun 30 | All Board Members | A task force - chaired by Sara will be struck to review the options presented by A+ proposal to determine next steps. Board members interested in participating in this committee will inform Sara prior to the next board meeting | Ongoing | review at thet of board meeting. Rich and Sara to meet with SSU in the New Year to further discussions |
| Feb 23 | Oct 31 | All Board Members | A task force - (chair to be named) will be struck to review the process of engaging the membership prior to the AGM on any by-law changes. Board members interested in participating in this committee will inform Rich prior to the next board meeting | Ongoing | this item to be closed, past president and president to work on by-law changes and present to board prior to AGM (if any changes are required) |
| Feb 23 | Nov 30 | All Board Members | A task force (Suzanne to chair) will be struck to review the VCF process & forms and to present a recommendation back to the board. Board members interested in participating in this committee will inform Suzanne prior to the next board meeting. | Ongoing | This item to be closed - volunteer form and process changes have been implemented |
| Feb 23 | May 31 | All Board Members | All outstanding volunteer information was given to the various portfolio leads to forward to Suzanne so that she has an accurate view of all active volunteers for planning purposes | Ongoing | this item can now be closed |
| Mar 28 | Apr 09 | Rich Brodowski | Rich to review the charter and by-laws to determine any constraints and will report findings back to the board | Closed | |
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| 6:30pm | Agenda | | | | Notes |
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| Priority | Focus | Who | Item | Minutes | |
| 1 | Ops | Sara Mohamadkhani | SSU - Operational Outsourcing opportunity with SSU - review | 10 | Sara and Rich to meet with SSU in 2013 to further disucssions and look at potential options |
| 2 | Ops | Iryna Pauliukova | Financial Review | 15 | review of financials - all board members to ensure their portfolios have their expenses in asap to ensure they are captured in year. |
| 3 | Planning | All Board Members | Portfolio Updates | 15 | review or portfolio progress |
| 4 | Planning | All Board Members | AGM Documentation deadlines and 2013 budget | 60 | AGM scheduled for Monday, February 18 6:00pm @ YWCA Vancouver Welch Rooms 1 & 2. Final 2013 budget review, debate and acceptance |
| 5 | Planning | All Board Members | Plans to restart a program to hold workshops in 2013 - do we support this as a board - do we have the bandwidth to complete. | 10 | Pavel and the programs teams will look into this for 2013 |

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| 6 | Planning | All Board Members | Review of CWCC PMI By-laws to review any requires AGM changes | 15 | Minor changes to clean up by-laws based on previous decisions - addition of a new portfolio PM-Volunteers (PM-V) |
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| Motions | | | | | Notes |
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| Date | Moved | Seconded | Motion | Result | |
| Dec 19 | Suzanne Fontaine | Krishna Kumar | The board approves the financial statements for November 2012 | Unanimous | |
| Dec 19 | Pavel Margolin | Sara Mohamadkhani | The board approves the proposed by-law changes to be added to the AGM agenda | Unanimous | |
| Dec 19 | Suzanne Fontaine | Chris Chong | The board approves the proposed 2013 Chapter budget and will be added to the AGM agenda | Unanimous | |
| Dec 19 | Krishna Kumar | Rich Brodowski | The board approves to adjourn the meeting at 8:15pm | Unanimous | |
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