# CWCC Board of Directors Meeting

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| Date & time: | Aug 24 2011; 5:30pm dinner, 6:00 meeting |
| Location: | Vancouver Public Library main branch |
| Voting present: | Alex Hamer, Krishna Kumar, ~~Rafah Tello, Richard Brodowski,~~ ~~Crispin Wye,~~ Ron Manson, ~~Vivian Chi,~~ Chris Chong, ~~Lesley Husband,~~ Suzanne Fontaine |
| Non-voting present: | Cynthia Caine, ~~Vijay Ranganathan~~, Pavel Margolin, |
| Documents: | |

| 6:00pm | Action Items | | | | Notes |
|---|---|---|---|---|---|
| Open | Due | Owner | Item | Status | |
| Mar 23 | Jun 22 | Alex Hamer | Hire project manager to coordinate name change - Alex to provide update at June Board meeting | Closed | |
| Mar 23 | Sep 30 | Suzanne | Create a policy for anyone caught lying - no update, will provide guidance in the fall. | Open | |
| Jul 27 | Aug 24 | Rafah | Present a proposal for 2012 regarding payment of speakers, either through reimbursement of expenses, honourarium, or a combination of both - to be voted on to enable 2012 speaker recruitment | Closed | |
| Jul 27 | Aug 10 | Cyntha | Cost our core services in relation to SAS; CSAE best practices for bank reserves | Closed | |
| Jul 27 | Aug 10 | Vivian | Continue to look into best practices for non profits, and get clarification from auditor regarding reserve requirements | Open | |
| Jun 22 | Jun 28 | Vivian | Get Crispin to do the bank reconcilliations | Closed | |

| 6:30pm | Agenda | | | | Notes |
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| Priority | Focus | Who | Item | Minutes | |
| 1 | Ops | All Board Members | Roundtable on activities - 2 min each | 20 | |
| 2 | Finance | Vivian Chi | Finances update, wire transfers proposal, audit update | 20 | Audit update postponed to next meeting |
| 3 | Ops | Suzanne Fontaine | Volunteer appreciation event | 15 | |
| 4 | Planning | Krishna Kumar | Risk management | 5 | Registration numbers and looking very good. |
| 7 | Ops | Ron Manson | Update on website, email projects | 10 | 75% of email accounts have switched over; remaining need to set up google or some other account to have email forwarded; shared drive *cannot* support user groups - no work to be done on this while President considers it |
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| Motions | | | | | Notes |
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| Date | Moved | Seconded | Motion | Result | |
| Aug 24 | Suzanne Fontaine | Chris Chong | The board approves speaker honourarium and travel expenses of up to $3000 for Programs for January through March 2012 | Unanimous | |
| Aug 24 | Krishna Kumar | Suzanne Fontaine | The board approves the financial statements for July 2011 | Unanimous | |
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