

CWCC Board of Directors Meeting

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| Date & time: | Dec 15 2010; 5pm dinner, 5:30 meeting |
| Location: | YWCA downtown, 535 Hornby Street |
| Voting present: | Alex Hamer, Gino Morena, Krishna Kumar, Rafah Tello, Zdenko Erceg, Richard Brodowski, Crispin Wye, Ron Manson, |
| Non-voting present: | Cynthia Caine, Vijay Ranganathan, Vivian Chi, Chris Chong, Lesley Husband |
| Documents: | PMI-FS-2010.xls, bs11.xls, Notes on changes to the bylaws.docx, Canadian West Coast Chapter PMI Bylaws Jan 2011 AGM changes.v2.doc, Chapter Budget v 2010.12.07.xlsx, Financial Report November 2010.pdf |

| 5:30 Action Items | | | | |
|-------------------|--------|-------------------|--|--------|
| Open | Due | Owner | Item | Status |
| Nov 24 | Nov 26 | Alex Hamer | Review and send out planning template one more time | Closed |
| Nov 24 | Dec 31 | All Board Members | Complete both operational and public google calendars | Open |
| Nov 24 | Nov 25 | Alex Hamer | Follow up with Pat regarding region 1 survey topics on behalf of board | Closed |
| Nov 24 | Dec 31 | All Board Members | Complete the planning documentation for all operations and projects (use judgement to determine which things should be included) | Open |
| Nov 24 | Dec 15 | Cynthia Caine | Contact auditor to queue next financial audit for post-January 31, 2011 | Closed |
| Dec 15 | Jan 26 | Rich Brodowski | Figure out a way to leverage our alaska air credit | Open |

| 6:00 Agenda | | | | |
|-------------|----------|-------------------|--|---------|
| Priority | Focus | Who | Item | Minutes |
| 1 | Ops | All Board Members | Rountable on activities - 2 min each | 20 |
| 2 | Finance | Vivian Chi | Financial reports | 15 |
| 3 | Planning | Vivian Chi | Budget Review | 60 |
| 4 | Ops | Alex Hamer | Review and discussion of changes to the bylaws | 20 |
| 5 | Planning | Alex Hamer | Chapter calendar - status update | 5 |
| 6 | Planning | Alex Hamer | Goals - status update | 5 |
| 7 | Ops | Alex Hamer | Final Alaska Air ticket | 3 |
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| Motions | | | | |
|---------|----------------|---------------|--|-----------|
| Date | Moved | Seconded | Motion | Result |
| Dec 15 | Rich Brodowski | Rafah Tello | The Board appoints Vivian Chi Vice-President at Large (Finance) for the period of January 1, 2011 until the February 3, 2011 | Unanimous |
| Dec 15 | Rich Brodowski | Krishna Kumar | The Board of Directors approves the revised bylaws for consideration of the membership at the next Annual General Meeting | Unanimous |
| Dec 15 | Ron Manson | Rafah Tello | The Board of Directors approves the budget for the 2011 financial year | Unanimous |
| Dec 15 | Rich Brodowski | Rafah Tello | The board approves the financial statements for November 2010 | Unanimous |
| Dec 15 | Ron Manson | Krishna Kumar | The Board approves the draft Extraordinary Volunteer Policy dated 10 11 24 which has been posted on the website since November 25, 2010. | Unanimous |