

Board of Directors Meeting - Canadian West Coast Chapter PMI

Date:	November 25, 2009			
Time:	5:00 pm to 9:00 pm			
Place:	Vancouver Public Library, Lower Level, Peter Kaye Room			
BoD:	Iain Palmer, Abelardo Mayoral, Alex Hamer, Brian Barsalou, Dale Laarz, Gino Morena, Krishna Kumar, Rafah Tello, Rich Brodowski, Tom Munro, Vijay Ranganathan, Zdenko Erceg- Clement Ma, Inga Stefanova, Rahim Othman <div style="text-align: right;">Cynthia Caine</div>			
Absent:	Brian Barsalou, Abelardo Mayoral, Dale Laarz, Rahim Othman, Zdenko Erceg, Clement Ma, Iain Palmer			
Guests:	None			
5:30	Meeting called to order			
	Action Items			
Date		WHO	DUE	STATUS
Sept. 23	Vijay and Gino will develop high-level, 3 line descriptors for each of the 4 volunteer positions: AVP, Director, Manager, and Team Member	Vijay Ranganathan & Gino Morena	January 15	Open
Nov. 25	Gino to send list to VPs requesting their team members to advise if VCFs are current	Gino Morena	December 2	Open
Nov. 25	In Harrison, we will come up with our top three objectives for the year 2010. OPM 2010 plan will depend upon its alignment with our top three objectives.	All Elected Board Members	January 17	Open
Chapter Business				
Vijay	Forecast for 2009 October Financials			
Motion	October Financials			
Vijay	2010 Budget			
Motion	2010 Budget			
Vijay	Social Networks			
Vijay	Bylaw change			
Motion	5.5.1 Cheques must be signed by two directors, one of whom must be the Vice-President Finance or President replaced by: 5.5.1 Cheques must be signed by two directors, one of whom must be the <u>President Elect</u> or President			
Krishna	Education update			
Alex/Gino	7-box witnessed VCFs good through 2010 with uninterrupted service. VPs to advise Volunteers by January 15 if team members to remain active and on WWA page			
Motion	VCF process			
Gino/Alex	VPs must submit to Volunteers the list of current team members by January 15, complete with current VCF, or the volunteer will be removed from the WWA page			
Motion	Volunteer list updates			
Gino	Volunteer metrics			
Alex	Membership metrics - 1688			
Rafah	Programs metrics/update			

Tom	Website update			
Rich	Career Fair/Speaker Series Update			
Cynthia	Section 6 of C&Bs			
Inga	OPM3 breakfast debrief			
Information	Leadership dates: November 28, December 12			
	TM Membership - 23 people - Membership Drive at Career Fair/Speaker Series Conference - 10 indicated interest Executive Team: Suzanne Fontaine - President; Gordon Finlay - Secretary; Karol King - VP of Public Relations; Michael Jackson - Secretary; Rodolfo Yoshii - Sergeant at Arms			
Motions		Mover	Second	Status
Nov. 25	The Board of Directors has reviewed and approves the October Financial Statements	Tom Munro	Krishna Kumar	Carried
Nov. 25	The Board of Directors has reviewed and approves Preliminary Budget for 2010	Rafah Tello	Tom Munro	Carried
Nov. 25	5.5.1 Cheques must be signed by two directors, one of whom must be the Vice-President Finance or President, revised to read: 5.5.1 Cheques must be signed by two directors, one of whom must be the <u>President Elect</u> or President Abstained: Alex Hamer and Rafah Tello	Krishna Kumar	Gino Morena	Carried
Nov. 25	The Volunteer Contact Form (VCF) (effective June 01/09) which contains 7 checkboxes and the checkbox confirming an officer has witness legal ID of the applicant on page 2 of the VCF will stand as verification of the volunteer's identity and commitment to be bound by the chapter's conditions of volunteering. The VCF will remain in effect while the volunteer remains a member in good standing of PMI and the chapter and the volunteer continues uninterrupted as a member in the volunteer pool. If membership in the pool is interrupted, upon rejoining the volunteer pool, a new VCF will be required from that volunteer. The VCF dated June 1, 2009 is the only valid VCF. All invalid VCFs must be replaced on or before January 15, 2010 in order for the member to remain as a volunteer.	Alex Hamer	Gino Morena	Carried
Nov. 25	VPs must submit to the VP Volunteers the list of current team members by January 10. The list must included the current VCF (soft and hard copy) for all volunteers for which there is no valid VCF on file. Failure to do so will result in the member no longer being recognized as a volunteer with the chapter	Gino Morena	Alex Hamer	Carried
9:00	Meeting adjourned			