

## Board of Directors Meeting - Canadian West Coast Chapter PMI

<b>Date:</b>	January 18, 2008			
<b>Time:</b>	11:00 am to 2:00 pm			
<b>Place:</b>	Harrison Hot Springs - post Strategy Session			
<b>BoD:</b>	Iain Palmer, Abelardo Mayoral-Fierros, Alex Hamer, Brian Barsalou, Dale Laarz, Gino Morena, Joanne Charlton, Krishna Kumar, Rafah Tello, Rich Brodowski, Tom Munro, Zdenko Erceg, Cynthia Caine			
<b>Absent:</b>	Vijay Ranganathan			
<b>GUESTS:</b>	None			
<b>11:00</b>	<b>Meeting called to order.</b>			
	<b>Agenda</b>			
	<b>Outstanding Action Items</b>			
<b>Date</b>		<b>WHO</b>	<b>DUE</b>	<b>STATUS</b>
Oct. 27	Ask Marko to establish criteria for venues. Items to consider: cost, services, transportation	Joanne Charlton	Nov. 24	Open
Oct. 27	Create different publicity tools for each type of sponsorship (newsletter, programs, special events).	Zdenko Erceg	Feb. 18	Ongoing
Oct. 27	Ask Marko to create a policy to manage communications on behalf of the Chapter	Joanne Charlton	Nov. 24	Open
Nov. 24	Arrange meeting to go ahead on training opportunity with the BC Government	Iain Palmer	Dec. 15	Open

## Chapter Business

	Email blast policy revisited, with scheduling determined by calendar days.
	Annual survey - there will be a temperature check with people who responded to the fall 2008 survey - we need a survey volunteer to assist membership in building surveys for networking events and potentially all surveys.
	Publicity - reviving Chapter logo, logotype creation, business cards, letterhead
	All portfolio VPs to send org charts to Iain by end of January - both current and future org charts.
	Careers - Last year's commitment to contract out - meeting with groups for information - planned 2 days, September or later in fall
	Region 1 conference - discussion of numbers to attend
	IT 'guys' - each portfolio will have someone responsible for their sections of the website, but not home page
	CMM document - each VP to review relevant sections and send to Zdenko for next Board meeting
	CMM document for PMI GOC submission - is this an idea?

Motions				
January 18	Appoint 2 VPs at Large - Clement Ma (External Relations – to work with BC Hydro and APEGBC to develop relationships) and Harry Gill (Outreach – to work with BC Government to negotiate a relationship similar to that provided by VIC PMI)	Rich Brodowski	Brian Barsalou	Carried
January 18	All AVP positions will be put to and approved by the Board prior to announcements to the individuals	Krishna Kumar	Zdenko Erceg	Carried
January 18	Sachie Morii will be AVP of Education Abstension - Dale Laarz	Krishna Kumar	Zdenko Erceg	Carried
January 18	Andrzej Nawrocki will be AVP of Professional Development	Dale Laarz	Rich Brodowski	Carried
	Action Items from January 18 Board Meeting			
	Each VP will send 2 Org charts to Iain by January 31	All Elected Board Members		
	Each VP will complete and forward CMM document to Zdenko by February 16	All Elected Board Members		
1:50PM	Meeting Adjourned			