BoD Mtg - CWC Chapter PMI

Date:	**November 24, 2008**
Time:	**ARRIVE@5** greet & eat **BIZ@5:30**
Place:	**VPL - 350 West Georgia - Morris J. Wosk Boardroom 7th floor**
BoD:	Quorum - Iain Palmer, Krishna Kumar, ~~Dale Laarz~~, Clement Ma, Abelardo Mayoral-Fierros, Vijay Ranganathan, Amin Tabatabayi, Zdenko Erceg, Tom Munro, Joanne Charlton, ~~Rich Brodowski~~, Andrew Coates
GUESTS:	Cynthia Caine, Gino Morena, Harry Gill

5:40 Meeting called to order. QUORUM PRESENT.

- Agenda

- Outstanding Action Items

DATE	ACTIONS	WHO	DUE	STATUS
Oct. 27	Follow up with Olympic security (RCMP or VISU) re possible CWCC event	Rich Brodowski	Nov. 24	Open
Oct. 27	Provide contact information for Olympic athlete speaker	Rich Brodowski	Nov. 24	Open
Oct. 27	Call Alex re adding Amin's 5 – 6 questions to the existing survey	Abelardo Mayoral-Fierros	Nov. 24	Closed
Oct. 27	Call Alex re adding Amin's 5 – 6 questions to the existing survey	Amin Tabatabayi	Nov. 24	Closed
Oct. 27	Ask Marko to establish criteria for venues. Items to consider: cost, services, transportation	Joanne Charlton	Nov. 24	Open
Oct. 27	Create different publicity tools for each type of sponsorship (newsletter, programs, special events).	Zdenko Erceg	Nov. 24	Open
Oct. 27	Talk to Transportation Director for VanOc regarding CWCC events.	Zdenko Erceg	Nov. 24	Closed
Oct. 27	Ensure Nominating Committee (Clement, Brian, Stephen) is aware they need to be represented at the November networking event	Iain Palmer	Nov. 24	Closed
Oct. 27	Ensure Nominating Committee is clear that slate for this election consists of six positions per new Bylaws voted in at EGM	Iain Palmer	Nov. 24	Closed
Oct. 27	Provide Cynthia with options / contact info for Strategic Planning facilitator	Rich Brodowski	Nov. 24	Closed
Oct. 27	Discuss proposed wording for BIV ads with Alex	Cynthia Caine	Nov. 24	Closed
Oct. 27	Provide Cynthia with a list of alternate publications in which to advertise	Dale Laarz	Nov. 24	Closed
Oct. 27	Change volunteer form to indicate agreement to publishing name in any Chapter publication	Abelardo Mayoral-Fierros	Nov. 24	Closed
Oct. 27	Ask Marko to create a policy to manage communications on behalf of the Chapter	Joanne Charlton	Nov. 24	Open

- Finance

Review and accept YTD Financials

Motions to approve September and October Financial Statements

- Chapter Business

	Motions
	Harry - Presentation & Questions - 20 mins
	Clement - BC Hydro - 10 mins
	Krishna - Organization structure & process - 15 mins
	Iain - Org charts, teams, August Business plan - 15 mins
	Krishna - PMBOK 4th Edition - 10 mins.
	Rich/Cynthia - Careers update - 10 mins
	Iain - Simultaneous Board/Programs/Portfolio meetings - 10 mins Board of Directors will attend the January networking event, and there will be no separate Board meeting that month

	Cynthia - Website Names & Positions for each portfolio - 10 mins Website email address formula: portfolio_name@pmi director.topic@pmi manager.topic@pmi temporary Directors: vp.d@l_name@pmi - team members have names & photos, but no email addresses.
	Vijay - Non-committal letters - 5 mins
	Abelardo - Volunteers - 10 mins
	Cynthia/Zedenko - BIV ads - 5 mins
	Clement - Membership Survey - 10 mins
	Cynthia - Canadian Project Management Week update - 5 mins
	Iain - Volunteer hopper Services & Expenditures Society of PMPs - next year & Seminar World - 15mins

	Motions			
Nov. 24	The Board of Directors has reviewed and approved the September Financial Statements	Vijay Ranganathan	Abelardo Mayoral-Fierros	Carried
Nov. 24	The Board of Directors has reviewed and approved the October Financial Statements	Vijay Ranganathan	Abelardo Mayoral-Fierros	Carried
Nov. 24	A minimum requirement for an electronic vote is a simple majority response from all Board members. The quorum shall be a response from 8 elected Officers.	Abelardo Mayoral-Fierros	Clement Ma	Tabled
Nov. 24	Copies of all significant correspondence between portfolios and outside agencies must be forwarded to the Executive Director for document control.	Clement Ma	Abelardo Mayoral-Fierros	Carried
Nov. 24	The Board of Directors to approve a $500 budget in 2008 to the Career Portfolio to be used specifically for member incentives to sign-up for the new job board site.	Iain Palmer	Abelardo Mayoral-Fierros	Carried
Nov. 24	Ratify the appointment of Rich Brodowski to the position of VP Careers.	Abelardo Mayoral-Fierros	Clement Ma	Carried
Nov. 24	Ratify the appointment of Harry Gill to the position of VP @ Large.	Clement Ma	Vijay Ranganathan	Carried
Nov. 24	Ratify the Chapter's electronic vote of agreement in principal for CWCC PMI to support PMI Chapters get together and promote project management across Canada for one week in April of 2009	Vijay Ranganathan	Clement Ma	Carried
Nov. 24	Board of Directors approves payment of $2/member to support Canadian Project Management Week	Vijay Ranganathan	Iain Palmer	Carried
Nov. 24	Look into free student attendance at networking events and the Career Fair	Clement Ma	Iain Palmer	Defeated
Nov. 24	Executive Director approved to move ahead with advertisement in BIV	Iain Palmer	Vijay Ranganathan	Carried
Nov. 24	Appoint Vijay Ranganathan as President Elect, subject to ratification by Chapter members at the AGM	Iain Palmer		Carried
Nov. 24	Appoint Abelardo Mayoral-Fierros as VP Finance, subject to ratification by Chapter members at the AGM	Iain Palmer		Carried
	Action Items from November 24 Board Meeting			
Nov. 24	Resend Job Description template to Gino, Tom, Amin	Joanne Charlton		
Nov. 24	Prepare policy to address electronic voting	Joanne Charlton		
Nov. 24	Forward bio for Rich and Gino to the Board	Abelardo Mayoral-Fierros		
Nov. 24	Arrange meeting to go ahead on training opportunity with the BC Government	Iain Palmer		
Nov. 24				
8:52	**Meeting Adjourned**			